

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Estelle's Place Infant & Childcare LLC	Center ID#: 07EST0001	County: Essex
---	---------------------------------	-------------------------

Address: 706 Chancellor Avenue	City: Irvington	Zip Code: 07111	Email:
--	---------------------------	---------------------------	---------------

Phone: 973-757-2447	Fax: 9737572449	Initial Inspection: 10/22/2014	License Status: R 5/1/2015
-------------------------------	---------------------------	--	-----------------------------------

Due Date(s):*	10/27/2014	11/22/2014	12/30/2014	1/30/2015	2/27/2015	4/4/2015
Date(s) Reinspection:	11/7/2014	12/16/2014	1/16/2015	2/13/2015	3/4/2015	
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						

Center is in compliance with requirements as of: 3/12/2015 **Reinspection occurs on or soon after due date*

1/12/15-center was closed. 3/4/15-phone call, 3/12/15-fax

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐ Complaint # ☐

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
-------------------------------	--------------------------------	--

Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
10/22/2014	11/7/2014	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

		<input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
		<input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
10/22/2014	11/7/2014	<input type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes: a. Remove the space heater from the center. b. Ensure that the food is not stored in the staff bathroom.

Activities & Discipline

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
--	--	--

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
10/22/2014	12/16/2014	<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs; prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
--	--	---

Nutrition & Rest

10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
10/22/2014	11/7/2014	<input checked="" type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
------------	------------	---

Program Records

10/22/2014	11/7/2014	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
------------	-----------	---

Notes: Make available at reinspection

10/22/2014	3/12/2015	<input checked="" type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
10/22/2014	2/13/2015	<input checked="" type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

10/22/2014	1/16/2015	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
10/22/2014	1/16/2015	<input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
10/22/2014	1/16/2015	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
10/22/2014	12/16/2014	<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prereel/prereel.html

Sanitation & Diapering

10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
10/22/2014	12/16/2014	<input checked="" type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Note: If number is checked, see attachment page(s) for clarification.

Health & Fire Safety

10/22/2014	11/7/2014	<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
10/22/2014	12/16/2014	<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
10/22/2014	1/16/2015	<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
--	--	--

Notes:

Building Maintenance

10/22/2014	2/13/2015	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
------------	-----------	---

Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
10/22/2014	2/13/2015	<input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes: a. Paint throughout the center where there is peeling paint.(ok 12.16.14) b. Paint on the side of the building in the playground.

10/22/2014	12/16/2014	<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
------------	------------	--

Notes: a. Secure the loose toilet seat in the children's bathroom. b. Secure the radiator cover in the classroom.

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
10/22/2014	11/7/2014	<input type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes: Remove the tools from the playground area.

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

SHARONDA CLARK, CCQAI-1
Maria Altamirano CCQAI-1 12/16/14

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
2	10/22/2014	11/7/2014	Ensure that the children are supervised at all times. There was one staff member with 3 children in the center. The staff member left the children unsupervised during various occasions while the Inspectors were present. The staff member needed to change a child's diaper and had her back turned on the other two children the entire time she was changing the child's diaper. On another occasion, the staff member had to prepare lunch and left the children unsupervised to prepare lunch. One child walked out of the classroom and was climbing on the changing table.	Delete
13	10/22/2014	12/16/2014	a. Ensure that there are 5 areas with 5 separate activities in each area. b. Ensure that there is age appropriate seating. The children's chairs are not age appropriate for the 19 month old child enrolled in the center.	Delete
16	10/22/2014	12/16/2014	Ensure use of the television is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or passive viewing. The children watched cartoons for the majority of the morning's programmatic hours. Provide in writing to the office of licensing, a television policy which outlines how the television is used in the program.	Delete
20	10/22/2014	12/16/2014	Provide nutritious foods that comply with the manual requirements. The children were being served Banquet frozen dinners provided by the center for lunch.	Delete
21	10/22/2014	11/7/2014	Ensure that the playpens meet the Consumer Product Safety Commission standards. Ensure the playpens are not used for storage. Playpens were all removed from the center.	Delete
24	10/22/2014	12/16/2014	Ensure that the director designee has access to all of the center files/paperwork. Ensure that the Head Teacher works 75% of the operating hours.	Delete
26	10/22/2014		Make available at reinspsection. Ensure one staff member has a CARI as of 11/7/14.	Delete
27	10/22/2014	2/13/2015	Make available at reinspection. Ensure two staff members have a cleared CHRI letter as of 11/7/14.	Delete
34	10/22/2014	12/16/2014	Wash and disinfect the diapering surfaces and the tables before serving a meal utilizing a two step process.	Delete
35	10/22/2014	12/16/2014	Ensure that the children wash their hands with soap and running water after having their diaper changed.	Delete
47	10/22/2014	2/13/2015	a. Sand and paint the rusted pipes in the children's bathroom okay 11/7/14. b. Clean and disinfect the toys in the center. okay 11/7/14c. Caulk around the sink in the children's bathroom. okay 11/7/14 d. Repair the floor throughout the entire center. e. Repair or replace the changing table. okay 11/7/14 f. Clean the playpens (there is a strong urine odor in the center) 11/7/14. g. Repair the cracked toilet flusher handle.(ok 12/16/14) h)Cover glass front door up to 36 inches.(ok 12/16/14)	Delete